



OUSTON PRIMARY SCHOOL

Before and After School Club (Kidz Club) COVID 19 Risk Assessment and Organisation

1st December 2020

This plan provides further details for aspects covered in the Durham Risk Assessment and gives the main points for this aspect of the school's provision.

GENERAL ORGANISATION

Pupils from Nursery to Year 6 attend the club (Ouston Primary Pupils only)

A list of each pupils attending per day is compiled each Friday for the week ahead. EYFS and KS1 pupils stay together as a group and KS2 stay together as a separate group. Records of these groups each week to be kept in a file in the School Office for contact evidence where needed. Where there are 10 or less in the Club, there is space for each child to be seated apart within the Kidz Club room, maintaining social distance wherever possible. Where numbers are above 10, Kidz Club is moved to the hall to allow pupils/groups to be well spaced out.

During periods of lockdown when very low numbers are attending school (vulnerable and key worker pupils only) children can be well spaced out within the Kidz Club room and stay within usual class groups. Records of these are kept each week.

Tables in both spaces are allocated to the separate groups and they should stay at these wherever possible during their time in Kidz Club.

If playing outdoors and when moving from the hall to the Kidz Club classroom, pupils should also stay in these groups.

DROP OFF AND COLLECTION

Parents/Carers must wear masks when dropping off/collecting and observe at least 2m social distancing.

Parents/Carers to ring the gate buzzer as usual and a Kidz Club staff member will come to the door and see the child in/out.

Where messages need to be given, parents/carers should wherever possible contact Kidz Club staff by phone. Mrs Patton has a Kidz Club mobile phone number for this purpose.

USE OF TOILETS

Wherever possible, staff will encourage groups to use the toilets during an available group slot. Staff member to wipe round sink/tap, flush handle and door handles following use by the group.

Pupils can use the toilet as needed however.

Pupils to use hand sanitizer, placed close to toilet exit following use as an extra precaution as difficult to monitor handwashing within the individual toilet space.

CLEANING AND HYGIENE

Children and staff to use hand sanitiser when enter and leave the Kidz Club space (hall or classroom)

Tables wiped with anti-bacterial spray/wipes at beginning and end of each Kidz Club session.

Tables wiped with anti-bacterial spray/wipes before and after meal/snack times

All plates, cups and cutlery washed thoroughly between uses

Kids have own individual packs to use (these include things like pens/pencils, colouring pens etc)

Board games and other toys/games currently not being used.

Two bins in each Kidz Club space – one for general waste, one for hazardous waste (tissues, wipes etc)

Tissues, anti-bac spray/wipes and hand sanitizer supply in each Kidz Club space and re-stocked as needed

Toilet and kitchen area to be cleaned thoroughly after each Kidz Club session.

Social distancing to be observed wherever possible by both staff members and children and young people attending the setting.